

***“Celebrating the Year of the Entrepreneur”***  
**VENDOR INFORMATION & AGREEMENT FORM**

**Altogether Marketing LLC | MakeSomethingHappen.TV**  
**5-Year Anniversary Live Broadcast Event**

Saturday, December 3, 2016, Nordonia Event Center | 10211 Northfield Rd | Northfield, Oh 44067

Vendor Marketplace rate is \$75.00 per covered table and two chairs. Spaces are assigned by event vendor manager for best fit. Only product or service listed may be exhibited. Any changes must be cleared with event vendor manager prior to the event to protect the interest of other vendors and the integrity of the event. For an additional \$25 add your swag to our bag. Deadline: November 12, 2016.

**This is a family friendly event. All sales final no refunds. Only two (2) people allowed per exhibit space. Additional workers will be required to purchase a ticket. Setup between 1:00pm and 2:30pm. Doors open to the public at 3:00 p.m.**

Wi-Fi and Electricity are available. Vendors are responsible to have their own cords and power strips, which must be in excellent condition, no open wires or fraying or cuts, etc.

This is an indoor event. Tents or other large displays that would block other vendors are prohibited. Please respect your fellow vendors and our guests. Walkways and doors must be respected and adhere to all fire codes and ordinances. If you have concerns please contact us to see if your display is appropriate. Because the Marketplace is inside, near the auditorium, please be mindful of music or other audio played during the show.

Vendors are responsible to have their own change and promotional items, such as banners, fliers and giveaways. If you need retractable banners, backdrops, promotional items or fliers please let us know ASAP. We offer these items at discount prices to our vendors. [www.altogether.biz](http://www.altogether.biz)

If you agree to vendor information above, please complete form and sign in the appropriate space below and email to us at [info@makesomethinghappen.tv](mailto:info@makesomethinghappen.tv) We look forward to having you part of our event. Make payments via PayPal at [www.makesomethinghappen.tv/events](http://www.makesomethinghappen.tv/events) If you prefer, checks or money orders payable to Altogether Marketing LLC 6811 Mayfield Road, #986, Mayfield Hts., OH 44124.

|                                       |       |       |     |
|---------------------------------------|-------|-------|-----|
| FULL NAME                             |       |       |     |
| BUSINESS NAME                         |       |       |     |
| ADDRESS                               | CITY  | STATE | ZIP |
| PHONE                                 | EMAIL |       |     |
| WEBSITE                               |       |       |     |
| PRODUCT OR SERVICE DISPLAYED          |       |       |     |
| VENDOR SIGNATURE / HAND OR ELECTRONIC |       |       |     |
| SOLD BY                               |       |       |     |

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